**Policy and Planning Services – Need and Gap Analysis**

**(OESC01PP01)**

***Description***

The Need and Gap Analysis service involves in-country fact finding activities organized in partnership with key education stakeholders by IT, Governance and Education specialists to conduct a thorough needs-assessment and make recommendations for project implementation. Through the process, the mission team will gather information from school, district, provincial and national level on existing data collection forms (school census/questionnaires), data structure(s), reporting requirements, existing hardware/software and conduct a gap analysis on institutional capacity and human resource capacities. This service may make use of the wider World Bank SABER EMIS Assessment Tool (SEAT) that helps countries identify areas for improvement in data collection, data management and data use in decision-making. The service can assesses the Education Management Information System related to inputs, processes and outputs (process mapping). It can also assess the infrastructure, staffing capacity and financial resources allocated to systematically collect, analyze, monitor and disseminate information about the health of the education system.

***Purpose(s)***

To undertake a needs assessment by collecting information to classify and analyze requirements for the implementation of OpenEMIS

***Deliverable(s)***

1. An OpenEMIS Need and Gap Analysis Report for project development

***Duration***

The duration of this activity is approximately 10 days.

***Location***

The location of this activity is onsite, including sub national and school visits.