





# Policy and Planning Services – Project Management (OESC01PP07)

### Description

The project management activity is a service to assist with the implementation for an OpenEMIS roll out based. The project management activity utilizes the Prince2 project management methodology. The Prince2 acronym stands for PRojects IN Controlled Environments version 2 and encompasses quality management, control and organization of a project with consistency and review to align with project objectives. The PRINCE2 project management methodology divides projects into manageable and controllable stages. OpenEMIS Project Managers are certified in the PRINCE2 project management methodology. The project management service includes change management activities.

## Purpose(s)

To review the existing infrastructure then analyze the specific requirements to determine and recommend the most suitable architecture options.

## Deliverable(s)

- 1. Initiating a project (IP) Project Initiation Document
- 2. Controlling a stage (CS) Highlight and Issue Reports
- 3. Managing product delivery (MP) Checkpoint, Issue and Risk Reports
- 4. Managing stage boundaries (SB) End Stage Reports and Next Stage Plan
- 5. Closing a project (CP) End Project Report and Follow on Recommendations Report

#### **Duration**

The duration of this activity is approximately 3 years.

#### Location

The location of this activity is onsite and offsite.