**Training Services – Professional**

**(OESC07TS01)**

***Description***

This course is designed for data entry staff and/or education officers who want to gain a functional understanding of OpenEMIS. This course provides an overview of the main features of OpenEMIS coupled with hands-on instruction for data entry staff and data providers. After completing this course, participants will be issued a certificate of attendance and may also choose to undertake assessment tasks to become a Certified OpenEMIS Professional.

***Purpose(s)***

To build capacity amongst those responsible for the daily operation of OpenEMIS.

***Deliverable(s)***

1. Trained persons (maximum 12) equipped to work with OpenEMIS on a daily basis

including data entry and export of reports

***Duration***

The duration of this activity is 2 days.

***Location***

The location of this activity is onsite.

***Prerequisites***

Participants are expected to have a basic knowledge of education management and information systems.