**User Acceptance Testing**

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| --- | --- |
| Product: |  |

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| --- | --- |
| Version: |  |

I acknowledge that I:

* Understand the changes introduced in the new version
* Have tested the changes including new fixes, features and functions
* Am able to perform my role using the new version
* Have run through all test scripts (if provided) and passed/failed each one
* Have recorded any defects encountered within the system in the service desk
* All existing features remain unaffected by the new version

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| Name: |  |

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| Position: |  |

|  |  |
| --- | --- |
| Signature: |  |

|  |  |
| --- | --- |
| Date: |  |

|  |  |
| --- | --- |
| Category: | ❑ Agree  ❑ Agree subject to comments  ❑ Disagree as per comments |

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| --- | --- |
| Comments: |  |